



# Rocktopia Fundraising Application Form

The Rocktopia Fundraising programme is designed to help school and not for profit community organisations with their fundraising efforts. Applications from individuals will also be considered, provided the funds are used for a suitable purpose. i.e. Travel to sports or cultural event (if the application is for an individual please insert your details where it says organisation on the form below)

Please complete the form below and return it to Rocktopia, 9 Triton Ave, Mount Maunganui or scan and e-mail to carla@rocktopia.co.nz Your application will be processed within 24 hours and you will be contacted shortly after that.

## BACKGROUND INFORMATION:

**Organisation Name:** \_\_\_\_\_

**Organisation Address:** \_\_\_\_\_

**Contact Person:** (T) \_\_\_\_\_ (M) \_\_\_\_\_

**e-mail address:** \_\_\_\_\_

**Fundraising Goal: (what will the funds be used for?)** \_\_\_\_\_

**Preferred Dates (please provide 3 alternatives)**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**How did you find out about Rocktopia Fundraisers?** \_\_\_\_\_

## EVENT INFORMATION

Rocktopia will provide the tickets for the event, stamped with the date and session times. A deposit of \$100 is payable on receipt of these tickets by the organiser. In the event that the fundraiser is cancelled within 7 days of the date the fundraiser is booked, the deposit will not be refunded. Rocktopia will also provide the artwork for the production of an advertisement or flyer for the promotion of the event.

The Organisation or individual that is benefiting from the programme will provide an event manager on the evening to assist staff with the smooth processing of participants at the reception desk at Rocktopia. This person is also authorised to sell "Leap of Faith" and "Vertical Slide" tickets during each session. These tickets will offer the Leap and Slide for \$4 each. Rocktopia will be paid \$2 for each slide and Leap ticket sold.

## EVENT TERMS AND CONDITIONS

I understand the terms and conditions of this fundraiser require us to purchase 100 tickets @ \$5 each and that we will sell them for \$10 each. That a deposit of \$100 will be paid on receipt of the tickets for the event and that the sum of \$400 will be paid to Rocktopia at the conclusion of the final session on the evening of the event. I understand there will be no reduction to the sum due, should we fail to sell all the tickets, and that the tickets cannot be used at any time or date other than that specified on the tickets. Should the event be cancelled within 7 days of the booking, Rocktopia will retain the deposit. This deposit should not be transferrable to another fundraising event.

I certify that I represent the above named organisation or individual, that I have read and understand the event information and the terms and conditions. I further guarantee that if our application to take part in the Rocktopia Fundraising is successful, all funds raised from the sale of the tickets will be used for the purpose stated above.

**Name:** \_\_\_\_\_ **Position in organisation:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



Rocktopia 9 Triton Avenue, Mount Maunganui 3116  
Phone: 07 572 4920 open 7 days: 9am to 8pm



Staff only:  Entered in Bookings calendar  Tickets ready and customer contacted  Deposit Paid (date) \_\_\_\_\_